



June 2022

Dear Vendor,

Congregation Agudat Achim presents the 44th Annual Carrot Festival scheduled for Sunday, September 11, 2022 from 10:00 a.m. until 5:00 p.m. We are excited to return this year's Festival to pre-pandemic levels of abundant activities while we continue to follow the Covid 19 public health recommendations in place at the time of the Festival. There will be a commemorative service in honor of 9/11.

As always, this year's Festival will include delicious food, fun activities for children, a community service area, bags of locally grown fresh produce, lots of carrot cake, and of course, plenty of fabulous vendors! Music will be scheduled throughout the day. Keep an eye on our Facebook page as exciting updates will continue to be posted!

Handmade items are great, as are commercial sales i.e. Tupperware, Pampered Chef, etc. We limit one vendor per company, and 15 jewelry vendors. We reserve the right to select all vendors and types of items sold at the Festival. NO USED, RESALE, CONSIGNMENT OR FLEA MARKET ITEMS MAY BE SOLD ON OUR PREMISES. Money will not be refunded if your description is not accurate and violates rules of the Festival.

RESERVATIONS: Your craft booth will be reserved by sending:

1. Reservation Form for Vendors
2. Signed Vendor Agreement Form
3. A copy of your tax certification
4. Your check made out to Congregation Agudat Achim
5. Space assignment will be emailed to you approximately one week prior to Carrot Festival. If you need a paper notice, please enclose a self-addressed and stamped envelope for this purpose.

Although we expect a beautiful sunny day for the Festival, both indoor and outdoor spaces are available:

- Outdoor spaces are 10' x 10' and cost \$70. (You can bring a canopy in case of rain.)
- Indoor spaces are 7' x 9' and cost \$75.
- Tables are not available. Please bring your own tables, no longer than 8 feet.
- Chairs will be provided free of charge. Please let us know if they are needed.
- End spaces can be reserved for an additional \$5.
- Electricity will be provided for an additional \$5 (indoors only).
- Reservations received after August 15 will be charged \$15 extra.

ARRIVAL TIME and PARKING:

Vendors and crafters may begin setting up at 8:00 AM and should be ready by 10:00AM. You will be directed to a parking area for vendors. After unloading your merchandise, please move your car to a parking space. Vehicles are not permitted to park along the west side of the exit driveway. Remember, customers need to have the best parking spaces!

SPACE ASSIGNMENT:

A map and space assignment will be sent in your email approximately one week prior to the Festival. Please do not encroach upon space that was not assigned to you. If you need two or three spaces, you may reserve them with the application. Spaces will be assigned based on the order in which they are received in the mail.

CLEAN UP:

You are responsible for keeping your booth clean both during and after the Festival. Remember: Tidy grounds and booths attract shoppers.

Congregation Agudat Achim is not responsible for lost, damaged or stolen merchandise. After the Carrot Festival begins at 10:00 am, vehicles are not allowed on the lawn until 5:00pm.

CONTACT:

If you have any questions, please email Matt Frank at carrotfestcrafters@gmail.com . If you do not have email, please call the Agudat Achim office at 518-393-9211, and staff will relay a message to us or Hillary.

We are looking forward to seeing you at what we are sure will be a very successful 44th Carrot Festival!

Many of you have participated in our Carrot Festival for years and we especially welcome your suggestions and ideas.

* We respectfully request that you display *no Christmas/Easter/Halloween-specific items*.

Thank you!

* Because we are a kosher facility, please do not bring any foods to sample or sell.

* ***For jewelry vendors - we limit the number to the first 15 received, due to past complaints about having too many! Return those applications early!***

Sincerely,

Matt and Diane Frank

Carrot Festival Vendor Co-Chairs